

Application for Employment

Pre-Employment Questionnaire - EOE

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, or any other legally protected status.

(Please Print)

Date of Application:		Position Applied for:	
Last Name:	First Name:	Middle Name:	
Address:	City:	State:	Zip:
Phone:		Cell:	
Best Time to Contact You:		SS # or Tax ID:	

Are you currently employed? Yes _____ No _____

May we contact your present employer? Yes _____ No _____

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? Yes _____ No _____

Proof of citizenship or immigration status will be required at time of employment

Date available for work: _____ / _____ / _____

What is your desired salary range? _____

Education:

School	Name and Address of School	Course of Study	Years Completed	Diploma/Degree
High School				
Undergraduate/ College				
Graduate/ Professional				
Other (specify)				

Work Experience:

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status.

Employer:	Work Performed		
Address:			
Telephone:			
Job Title:			
Supervisor:			
Dates of Employment:	From:	To:	Hourly Rate/Salary:
Reason for Leaving:	May we contact?	Yes	No

Employer:	Work Performed		
Address:			
Telephone:			
Job Title:			
Supervisor:			
Dates of Employment:	From:	To:	Hourly Rate/Salary:
Reason for Leaving:	May we contact?	Yes	No

Employer:	Work Performed		
Address:			
Telephone:			
Job Title:			
Supervisor:			
Dates of Employment:	From:	To:	Hourly Rate/Salary:
Reason for Leaving:	May we contact?	Yes	No

Comments: Include explanation of any gaps in employment.

Describe any specialized training, apprenticeship, skills and extra-curricular activities.

Additional Information:

Other Qualifications - Summarize special job-related skills and qualifications acquired from employment or other experience.

Personal/Professional References: *Do not include family members or past supervisors*

Name	Job Title	Company	Phone #

Applicant's Statement:

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

Signature of Applicant

Date